



Saint Mary's Catholic College Fundraising Policy

Rationale

Throughout the year, students, staff and parents have many opportunities to participate in various forms of fundraising. Due to the ad hoc nature of these events, and the need to coordinate the fundraising calendar, these events need approval from the APRE (as Fundraising coordinator) and the Principal.

However, there is a need to establish a coordinated and balanced approach, as there is the possibility of many competing interest in the fundraising calendar. There is also a need for the College community to recognize the status and significance of the various forms of fundraising and sponsorship that is carried out, and the process by which is approved.

The Parents and Friends levy

The Parents and Friend Association has chosen to levy all families in lieu of being involved in ongoing fundraising activities. This levy occurs on the school fees account. The money is used to fund projects in the College that are considered by parents to be of particular value to students. The decision-making process for identifying projects is done on an annual basis by the P and F in consultation with the College staff and students and BCE.

Fundraising by staff and students

This fund raising is co-ordinated by the staff of the College and is directed towards specific projects each year. The fund raising is also organised with a view to providing entertainment, social occasions and building community spirit.

The College has therefore established six categories of student fundraising.

- 1. Regular Term Based Charities Projects.** The student body is directly involved with several ongoing fundraising activities that benefit other communities. These are:

Term 1	Project Compassion, Caritas
Term 2	Saint Vincent De Paul
Term 3	Bacolod Kindergarten, Philippines
Term 4	Saint Mary's Centacare.
- 2. Local appeals.** The College may facilitate a variety of appeals that take place in the local area each year. This facilitation means that we will promote the various appeals throughout the College community, allow guest speakers to come along and promote their various charities and also encourage students to participate in them.

3. **Emergency Charities.** During many years, emergencies take place throughout the world which require or suggest response by students. In the past these have included the crisis in Rwanda and the Tidal Wave in New Guinea, droughts and floods. Therefore, we allow each year certain 'one off' or emergency charity projects to take place as organised by the Student Body. All such projects require approval by the Leadership Team and ultimately by the Principal.
4. **The Valedictory Dinner.** Each year the students are allowed limited fund raising to off set costs associated with the Valedictory Dinner. This fundraising usually takes place in Semester 2 and students can undertake various activities such as Sausage Sizzles.
5. **Specific Target Fundraising:** Each year, specific groups within the college undertake projects and events that require fundraising. These include the QISSN and Confraternity trips, and the various music programs operating within the College. It may also include projects identified by the wider school body and which benefit the College as a whole (e.g. air conditioning the computer rooms or building new tables and chairs for students). The College staff manages this fundraising with support from parents and students.



Saint Mary's Catholic College Fundraising Application

Date of Application:

Description of Activity:

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Purpose of funds being raised:

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Estimated of funds to be raised:

Coordinating person:

Possible lessons disruption:

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Dates:

College Calendar approval and entered:

APRE Signature

Business Manager Approval:

Business Manager Signature

Activity Approved:

Principal's Signature