

Saint Mary's Catholic College, South Burnett
Parents and Friends Association
Meeting Minutes
20th February 2018

Attendees: Damien Martoo, Alice Hauritz, Angela Myles, Lesley Pates, Vanessa Schick, Erin Jeffs, Neil Mungall, Tiffany Harman, Mandy Sullivan, Tania Corbet, Michelle Rees, Gayle Lamping, Karen Garner, Jill-Anne Wheeler

Apologies:

Meeting Opened by President/Chairperson – Damien Martoo at 5:30pm

Prayer: - Damien Martoo

Previous Minutes

It was moved that the minutes of the previous meeting be accepted without amendment.

Accepted by consensus OR

Moved: Neil Mungall

Seconded: Michelle Rees

Correspondence

Correspondence inwards:

1. Bank statements
2. Mother's Day Catalogues
3. Woolworths Earn and Learn
4. Biennial Conference and P&F Contact Details Form
5. HP Kidsfund Grants Program

Correspondence outwards:

1. Email regarding P&F Agenda Items

It was moved that the inwards correspondence be accepted and the outwards correspondence be endorsed.

Accepted by consensus OR

Moved: Alice Hauritz

Seconded: Tania Corbet

Presidents Report

Welcome to the first official meeting of 2018. Already this year we have had so much happening with the P&F.

It was great to attend the prep orientation days at the end of last year and talk to our prep parents hoping to recruit some new members.

The executive have had a busy start to the year with Suzanne Mungall organizing the family fun day that was supposed to run at the start of February but cancelled due to the beautiful rain we received that weekend. We will run a Friday BBQ and Drinks ASAP so new and old parents can meet and relax after a big week at school.

2 weeks ago I was honored to hand over a BIG FAT cheque of nearly \$14,000 to the school for the first stage of the air conditioning and energy saving program. This has been a personal goal of mine (and many others) for many years and pleases me no end to see this take place. Whilst it will be a long and expensive road to complete the job, we will continue to work closely with Mrs Myles to see this through. The next stage will be discussed on March 3rd at the next energy and air con meeting.

Late last year we started the P&F Pastoral Care Homebake program for couple of families who were dealing with serious illness. Both these families through our kindness and prayers no longer need our assistance and we continue to help other parents, care givers and also the parish community. If you know of anyone that could benefit from the home bake and frozen meal roster please let myself or Mrs Myles know.

I represented the P&F at the parent information evening a couple of weeks ago where a lot of important issues were raised and we will talk about a couple of those this evening and I will let Angela discuss this more in her report.

I have approached council to inspect and re surface the crossing that one of our parent slipped on in the rain last month. Hopefully this will make it a little safer for everyone.

Opening Mass and Ash Wednesday was a wonderful morning. Father Chukwudi was excited to attend his first school mass and I can see he will expect a lot more student and parent interaction at school masses. Even if you are not of the Catholic Faith, I would expect that if you have made the choice to send your children to Saint Mary's Catholic College, that you make an effort to be more involved in school and parish masses.

These are just a couple of things that have been at the top of my to do list so far this term and I expect that from the amount of emails and calendar updates I receive from Alice our Secretary that this is going to be a massive year.

Accepted by consensus OR

Moved: Damien Martoo

Seconded: Erin Jeffs

Principal's Report

- Air-conditioning Installation in the Prep classroom this week
- New teachers have brought great value to the school community
- We have held our first parent information night for 2018. Two more to follow shortly for Years 9 & 10
- New Parish Priest welcomed at Opening Mass/Ash Wednesday
- **Substantial growth occurred in learning across the growth markers in 2017 across BCE.**

More students in BCE schools now have the literacy and numeracy skills to enable them to be successful, creative and confident learners.

- A focus on reading readiness using the monitoring tools of Concepts about Print and Sound Letter Knowledge meant that more Prep students were reading earlier in the year.

- 75% of Prep students, 80% of Year 1 students and 81% of Year 2 students were at the PM benchmark for their year level.
- In PAT-R comprehension, the BCE effect size for students in Year 4, Year 6, Year 9 and Year 10 was above the Australian normed effect size.
- In writing analysis, 58% of Year 3 students, 59% of Year 4 students, 62% of Year 5 students, and 62% of Year 6 students achieved a total score of 20-24. 42% of Year 7, 42% of Year 8 students, 49% of Year 9 students and 41% of Year 10 students achieved the benchmark of 20-24 in the writing analysis.
- In NAPLAN reading, writing and numeracy, progress was made towards reducing the number of students in the lower two bands and increasing the number of students in the upper two bands.
- New Middle Leadership Structure has been implemented:
 - Primary Learning Leader
 - Primary Support Teacher
 - Primary Well-Being Leader
 - Four Secondary Curriculum Leaders (Heads of Department)
 - Three secondary Well-being Leaders
 - Primary and Secondary Sport Leaders
 - P-12 Leader of Culture and the Arts
 - P-12 Leader of Pedagogy and Inclusive Education
- Throughout 2018, we continue to work on the following:
 - Excellent Learning and Teaching – continuing work on our Critical Challenge of improving outcomes in literacy and writing
 - Continuing to build a culture of **whole school commitment to inclusive education practices** with high expectations of **all students from Prep – 12**
 - Increased emphasis on school motto of ***Realise your Dignity***
 - Development of a clear matrix associated with our PB4L processes – to support students and staff in their understanding of expectations
 - Implementation of a new Personal Development and Camp program
 - Preparation for the changes to **Senior Schooling** (commencing for Year 11 2019)
 - Explore possibilities for expanding our **VET offerings** at Saint Mary's

- **Reduced energy consumption** and implementation of environmentally sustainable practices
- Revitalisation of **Student Leadership** opportunities
- Revitalisation of some **classroom facilities** (contemporary learning spaces)
- Refinement of **IT processes** and audit of IT resources and needs

Accepted by consensus OR

Moved: Angela Myles

Seconded: Karen Garner

Treasurers' Report

1. Reports show we have just over \$47,288 available to be spent.

Accepted by consensus OR

Moved: Neil Mungall

Seconded: Tania Corbet

General Business

1. P&F State Conference
 - Located in Townsville and Damien Martoo is attending in June
 - Letter required from P&F stating that we are sending members to the State Conference.
2. Agriculture at Saint Mary's
 - Plants and greenhouse
 - The College has been looking into this idea and talking to TAFE with looking in certificates in Agriculture etc. It is on the College Board agenda to start the process and discussion on where to start. Will be looking for a committee.
3. Social catch ups/Friday afternoon's for families
 - Friday, 23 March from 3:30pm
 - Year 12 students to assist with games etc for the children
4. P&F Facebook Page
 - Management and teacher use
 - Class Dojo – within the classroom for Primary to communicate with parents. Angela to speak to Pam at a Primary meeting with using Class Dojo
 - Next competition - Back to School photos for a \$100 uniform shop gift voucher.

Drawn on 23 March

Accepted by consensus OR

Moved: Damien Martoo

Seconded: Neil Mungall

 - Engagement idea
5. Cyber bullying and joint project with St John's Lutheran School
 - Cyber safety talks from Johnny Shannon
 - St John's opening an invitation for students and parents to attend
 - P&F are willing to share the cost of this event
6. Sexual education within the College
 - The College will investigate what is happening within other BCE schools to look at what we could do to implement in the future.

Funding Requests

1. Kokoda Walk

Requesting \$500 For the Kokoda Walk. Approved to cover the \$500 requested.

Accepted by consensus OR

Moved: Neil Mungall

Seconded: Michelle Rees

SMCC Board – Report from Rep, Board Minutes and Education Brief

No SMCC Board report.

Accepted by consensus OR

Moved:

Seconded:

Meeting Closed: 7.00pm **Next Meeting:** Tuesday, 20th March 2018