

Meeting Agenda – 18 October 2016
Saint Mary’s Catholic College South Burnett
Parents & Friends Association

Attendees: Susan Robertson, Damo Martoo, Angela Myles, Kelley Crane, Jane Izlaub, Neil Mungall

Apologies: Claire Dennis, Sharon McFarlane

Item	Topic	Discussion	Decision / Action	Person/s Responsible
	Meeting Opened by President/Chairperson	7.05pm		
	Prayer	Angela		
1	Previous Minutes	It was moved that the minutes of the previous meeting be accepted without amendment. Accepted by consensus		
2.	Business arising	<ul style="list-style-type: none"> • Issues to discuss with Angela from August minutes: <ul style="list-style-type: none"> ○ Audio system for the school, can this be made a priority? Angela was looking into a proposal based on the whole school benefitting from it. - - <i>Angela spoke more about sound system for Mary Knoll. What options we could look at and discuss with pro tec light and sound. Lighting will also be looked at any previous quotes found and reviewed</i> - ○ Paving out the front and possible concrete footpath to the Mary Knoll. - - <i>Paving at the bus stop is on Angela’s radar to be fixed and concreting a path to the Mary Knoll is a future project</i> ○ Air conditioning for the classrooms – do we need the Board to look at a “Responsible use of air-con policy” to get the ball rolling on this? 		

		<ul style="list-style-type: none"> No correspondence sent. <p>It was moved that the inwards correspondence be accepted and the outwards correspondence be endorsed.</p> <p>Accepted by consensus OR</p>		
4.	President's Report	<p>None</p> <p>Accepted by consensus OR</p> <p>Moved:</p> <p>Seconded:</p>		
5.	Principal's Report	<p>None</p> <p>Accepted by consensus OR</p> <p>Moved:</p> <p>Seconded:</p>		
6.	Treasurers' report 1. A/c balance, Income & expenditure for month 2. Expenditure to budget 3. Accounts for Payment	<p>\$39719 Moved by Neil be accepted.</p> <p>Moved: Neil</p> <p>Seconded: Susan</p>		
7.	Other Reports 1. Fundraising			
8	General Business	<ul style="list-style-type: none"> Calendar for next year: <p>Family Fun Day 4th Feb 3pm to 6pm</p> <p>Trivia Night March 24th</p> <p>Mother Day Stall 8th – 12th May</p> <p>Fathers Day Stall 28th August – 1st September</p> <p>Chocolate Fundraiser 19th June</p> <p>17th August QLD Catholic Music Festival.</p>		

		<ul style="list-style-type: none"> • Trivia night. Night was a success. Only serve beer and wine next year. Over \$2000 made. • Celebration of the arts is 3rd November. Sausage Sizzle for \$2. Damo is getting Alice to send txt to parents of students in these classes to help with sausage sizzle. • Damo asked if we could look at a new BBQ. Susan is going to see TWD about new BBQ. Our current BBQ just cannot keep up now our school is getting bigger. • Neil asked about the prep buddy system. Angela agreed it was a great idea. Suzanne Mungall to organize the program with Pam Radcliffe. • The meeting asked Angela if any senior students will need some help from P&F paying for formal as we have in the past and any families or students that could use the \$250 we set aside for those in need of school supplies etc. • Kelley asked if we could help by cooking for some families who may be doing it tough over the holidays due to illness. Damo is going to contact Jen Lonsdale bout what they could prepare for us. 	<p>To get quote for new BBQ.</p> <p>Organise prep buddy system</p> <p>Contact Jen Lonsdale</p>	<p>Susan</p> <p>Suzanne</p> <p>Damo</p>
	Funding requests	•		
	SMCC Board – Report from Rep, Board Minutes & education Brief			
	Meeting closed	9pm		
	Next meeting	P&F Xmas end of year function – 29 November 2016		