

Saint Mary's Catholic College, South Burnett
Parents and Friends Association
Meeting Minutes
18th April 2017

Attendees: Angela Myles, Alice Hauritz, Mandy Sullivan, Neil Mungall, Damien Martoo

Apologies: Claire Dennis, Sharon McFarlane

Meeting Opened by President/Chairperson – Damien Martoo at 7.05pm

Prayer – School Prayer by Angela Myles

Previous Minutes

It was moved that the minutes of the previous meeting be accepted without amendment.

Accepted by consensus OR

Moved: Neil Mungall

Seconded: Damien Martoo

Business Arising

1. Volunteer Expression of Interest forms have been emailed out to parents. Some forms have been returned to the College and parents have had a curtsey email or sms to thank them.
2. Cow Horse Competition is on hold and may be postponed. Angela will advise Damien of a new date.
3. Billboard sign look at what grants are available to help with the funding of a sign.

Correspondence

Correspondence inwards:

1. March Bank Statement
2. Cheque Book

Correspondence outwards:

1. P&F Volunteer Expression of Interest Form emailed to all parents.
2. 2017 Parents & Friends Contact Details Form faxed back.

It was moved that the inwards correspondence be accepted and the outwards correspondence be endorsed.

Accepted by consensus OR

Moved: Alice Hauritz

Seconded: Damien Martoo

Presidents Report

Nothing to report

Accepted by consensus OR

Moved:

Seconded:

Principal's Report

Nothing to report

Accepted by consensus OR

Moved:

Seconded:

Treasurers' Report

1. Reports show we have just over \$35,486 available to be spent.
2. Money has been paid into the account from 2016 Trivia Night.
3. Amy has put in the Robotics proposal for \$3379 + potage.

Accepted by consensus OR

Moved: Neil Mungall

Seconded: Alice Hauritz

General Business

1. Trivia Night – Saturday, 22nd April
 - a. Everything is running smoothly and on schedule.
 - b. Susan Robertson and others can help with the bar. Alcohol will be brought through to the Commercial Hotel.
 - c. Major prize for the raffle has been donated by The Royal Albert in Brisbane.
2. Insoleaf – Air Conditioning
 1. Stewart came and visited the College. The lighting is one of the biggest costs around the College. He is going to work with Energy to look at our energy usage. Look at your energy usage first, what services are you using that you could cut back. There will be consultant fees if we do use his services. He can work with the College on what to progressively do what we need to change some of our usage/services and what is the best units to use in the rooms.
3. Mother's Day Stall – Suzanne Mungall has purchased items and it runs from Tuesday to Friday 9th to 12th May.

Action: Damien will contact parents for help of selling these items.
4. Allocation of funds for text book and resource allowance for secondary students. The Parents and Friends Committee has agreed that the money is to be spent within the guidelines.

Accepted by consensus OR
Moved: Neil Mungall
Seconded: Damien Martoo
5. Leo Dunne Memorial Award 2015 for \$5,000 has been received.

Action: Suzanne Mungall to come and speak to Angela with regards to this.

Funding Requests

1. Robotics Equipment has been approved for \$3,379 + postage

Accepted by consensus OR

Moved: Neil Mungall

Seconded: Alice Hauritz

SMCC Board – Report from Rep, Board Minutes and Education Brief

No SMCC Board report.

Accepted by consensus OR

Moved:

Seconded:

Meeting Closed: 8.00pm

Next Meeting: Tuesday, 16th May 2017 at 7pm