

Annual General Meeting - Agenda

Saint Mary's Catholic College - Parents & Friends Association

21 March 2017

Attendees: Claire Dennis, Susan Robertson, Damien Martoo, Neil Mungall, Mandy Sullivan, Alice Hauritz, Angela Myles and Sharon McFarlane

Apologies: Erin Jeffs

Item	Topic	Discussion	Decision / Action	Person/s Responsible
	Meeting Opened by President/Chairperson	Susan		
	Prayer	Angela		
1	Previous AGM Minutes	The group read through the 2015 AGM minutes. Moved: Damo Seconded: Alice		
2.	Business arising from previous AGM Minutes	No business arising Moved: Seconded:		
3.	President's Report	Thank you to everyone who participated last year in the P&F and helped at all the events. We added the Trivia night to the mix and it was a good event. It was lovely to attend the Year 12 formal at the end of the year. Moved: Susan Seconded: Sharon		
4.	Principal's Report	See attached copy of Principal's report. Moved: Angela Seconded: Susan		
5.	Treasurers' report	Total income of \$38500 last year, spent \$17500 with surplus of \$21000. For example \$1500 in classroom, \$3500 on musical instruments, \$1400 on courtyard etc. See copy of attached report.		

		Moved: Neil Seconded: Damo		
6.	Sub-Committee Reports			
7.	Election of Members of the Executive	Nominations for President – Angela took over as chair of AGM Susan nominated Damien Martoo for President, seconded by Alice. Damo accepted the role.		
		Nominations for Treasurer – Damo nominated Neil Mungall for Treasurer, seconded by Susan. Neil accepted the role.		
		Nominations for Secretary – Susan nominated Alice Hauritz for Secretary, seconded by Sharon. Alice accepted the role.		
		Nominations for Vice President – Neil nominated Claire Dennis for Vice President, seconded by Damo. Claire accepted the role.		
		Nominations for Fundraising Co-ordinator – No nominations for this role as everyone contributes to fundraising		
		Nominations for P & F Representative on the SMCC Board – Neil said that Suzanne Mungall is happy to continue in this role.		
8.	Election of Delegates to the Diocesan P & F Council	Nominations for Delegates to Diocesan P & F Council Shared responsibility, whoever can go.		
9.	Appointment of Sub-Committees	Nominations for Volunteer Committee – We call for volunteers for each event throughout the year.		
10.	Appointment of an Auditor	Nominations for Auditor –		

		Michael Carroll will continue in this role.		
11.	Review & Distribution of Parental Code of Conduct			
12.	Notification to the Diocesan Council			
	Meeting closed	7.30pm		
	Next AGM meeting	Tuesday, 20 March 2018		
	Signed by President	Susan Robertson		

P&F Meeting
Principals report
AGM
21 March 2017

- 2016 was a successful year at Saint Mary's Catholic College. My first year as Principal was a wonderful time getting to know the community and building an understanding of where the College was at.
- During 2016, two new buildings were completed and put into use – the new music block and our secondary classroom block.
- The second half of 2016 saw the resolution of protracted Industrial Action in Qld Catholic Schools and the return to regular staff meetings to Saint Mary's. This marked the real beginning of our intensive work as a College on the *Delivering Excellent Learning & Teaching strategy* as per BCE guidelines. It is this work that has provided our clear focus for 2017. Some of the initiatives that have been put in place as a result include:
 - A parent information night was held on Wednesday 1 February to provide an overview of the BCE strategic plan and the Saint Mary's Annual Plan for 2017.
 - Saint Mary's has appointed a Primary Learning Leader and Secondary Learning Leader this year to build the capacity of teachers in the delivery of excellent learning and teaching
 - A new *Pyramid Response* to intervention for students with additional learning needs is being developed, leading to a whole school approach to inclusive education
 - A model of regular co-planning, co-teaching, learning walks, data walls and review and response meetings
 - A deliberate focus on improved outcomes for students in the area of writing
- Work on three (3) new primary classrooms is progressing well and these are due for completion early in Semester 2 2017.
- Work is commencing on our transition to the new Senior Schooling system which will be implemented in Queensland in 2019.
- We have welcomed a new Parish Priest, Fr Stephen Camiolo. Class liturgies in the primary are going extremely well.
- We have engaged the services of a consultancy firm, Insoleaf to investigate energy usage at Saint Marys and to explore avenues for the efficient and cost effective installation of air-conditioning in the College. Stuart will be making his first visit to Saint Mary's in Week 10 of Term 1.